

Free Breakfast Club: Booking System

Dear Parents and Carers,

Following the questionnaire sent out in early March regarding our free Breakfast Club, we now have a clearer idea of how many pupils are likely to attend from April 13th 2026.

The Breakfast Club will remain **free** for all pupils. However, to ensure we can staff the provision safely and effectively, there will be a **limit of 30 pupils per day**. To make sure all families have fair access to childcare, we will be introducing a booking system.

If you would like your child(ren) to attend, you must book a place in advance. Bookings can usually be made up until the evening before; however, once all 30 places have been filled, no further bookings will be available. If you need a last-minute place on the day, bookings must be made before 7:30am, subject to availability.

We will be using the SchoolMoney app for bookings. Many of you will already have this app to pay for school meals. If you have not yet downloaded it, please do so and request a new password from the school office. You can also access SchoolMoney via www.eduspot.co.uk.

Once logged in, you will be able to pre-book your child's place at Breakfast Club. The cost will show as £0, as the club is free. You will be able to book up to one month in advance.

Please note that the side entrance will no longer be used for Breakfast Club. All children should enter through the main entrance. Doors will open at 8:00am, and children must arrive by 8:15am. A place must be booked in advance.

Unfortunately, we are unable to accommodate any children who have not been pre-booked.

On the reverse of this letter, you will find a user guide for SchoolMoney, explaining how to book Breakfast Club places. If you need further guidance on accessing SchoolMoney, please contact the school office.

We recommend that all parents and carers download or register with SchoolMoney before Easter. In the coming weeks, we will also be introducing pre-ordering for school lunches, which will require use of SchoolMoney.

Thank you for your support and please contact the school office or myself if you have any further questions.

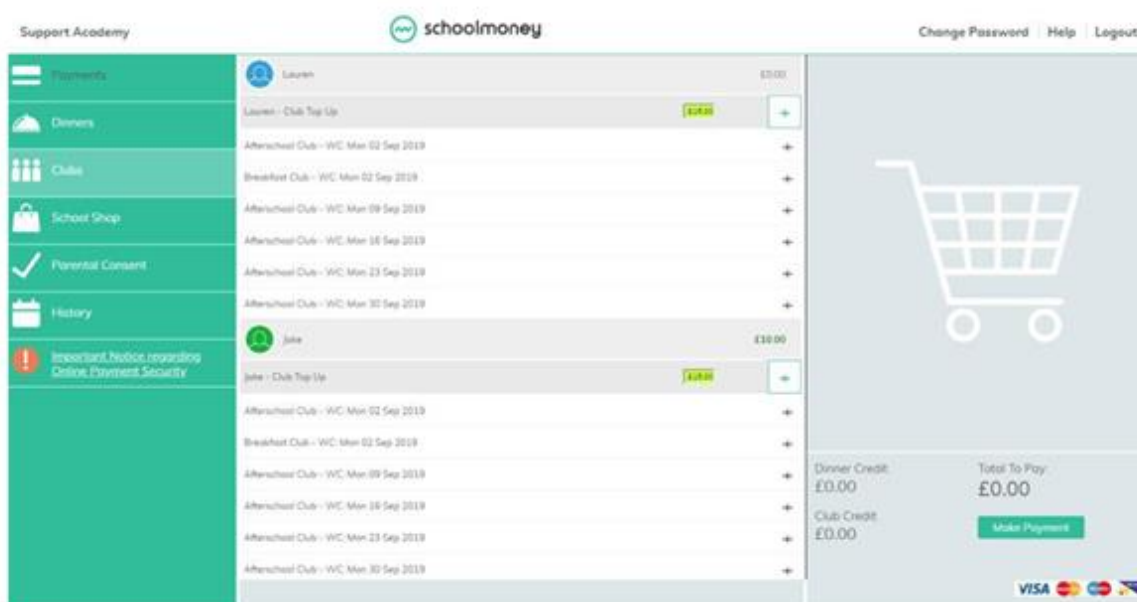
Mrs Billingham

Deputy Headteacher

Club Bookings

If your school asks you to pre-book your child's club sessions, then this will be found in the Clubs section of the options menu.

Each club that is available to book will appear underneath your child's name and will be listed in date order. They appear on a week-by-week basis.



Click on the + sign next to the week you would like to pre-book. This will open the booking and show you the days that are available

- Click on the drop-down box next to the day you would like to book and choose the session you need

The screenshot shows a booking form for 'Afterschool Club - WC: Mon 19 Mar 2018'. It has a table with days of the week and drop-down menus for selecting sessions. Monday and Tuesday have '1 - £2.00 (1 hr)' selected. Wednesday has '0' selected. Thursday has '1 - £2.00 (1 hr)' selected. Friday has '0' selected. At the bottom right, it shows 'Total £4.00' and two buttons: 'Reserve Now' and 'Add To Basket'.

Once all sessions have been chosen, click 'Add to Basket,' or if available and you do not want to pay yet, 'Reserve Now' in the bottom right-hand corner.